

Yammer Usage Policy for Staff and Students

Yammer is a networking service designed for work and education environments. Its interface works in a very similar way to sites like Facebook, and individuals set up a profile and can chat and share files with members of invite only, selected groups.

We hope that Yammer will have a positive impact on communications between staff and also between staff and students. For example, teachers will be able to post assignments, maintain forums, answer questions, and provide resources in a seamless manner for their classes. Students may also be able to communicate with classmates on chosen topics related to their studies with groups created specifically by staff members. Yammer will also aid staff communications in an operation which runs 24 hours a day, 7 days a week and one where whole staff meetings can be logistically challenging. The specific interest groups and flexible means of contacting colleagues will help keep all staff up to date and informed of any necessary matters. However, it is vital to recognise that Yammer is not a social networking site to be used outside of an academic context.

The following activities are strictly forbidden on the school Yammer network:

- Private messages are not allowed between staff and students for any reason whatsoever. Private messaging must not be used for staff-student communications at any time and any such messages must be reported to the Principal or Lead Educator and will be viewed very seriously and may be treated as gross misconduct.
- Usage of Yammer to promote dialogues outside of a staff directed context are strictly prohibited and inappropriate usage of Yammer will be strictly monitored, and disciplined.
- Students are not allowed to create their own groups. Students may only join groups they have been invited to.
- Inappropriate Threads/Messaging - this includes conversations not in keeping with an academic context, not encouraged by staff, and generally more suited for social networking sites outside of the schoolwide community. This also includes private messages of a personal nature.
- Inappropriate language - this includes any language that is considered offensive to the accepted norms of the school community, including use of profanity, obscene references, sexual innuendo, stereotyping, forms of hate speech, and symbols for foul language.
- Inappropriate content - this includes the embedding of links to Internet sites that are not in keeping with the academic purpose of the community or any sites that contain inappropriate images or materials.

Signed:



Date: 01/09/18

Jon Crocker
Principal